



# JUDICIAL COUNCIL OF CALIFORNIA

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GOVERNING COMMITTEE OF THE CENTER  
FOR JUDICIAL EDUCATION AND RESEARCH

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### **Appellate Justices Education Committee**

The Governing Committee of CJER is seeking qualified justices of the Courts of Appeal and Supreme Court to serve as members of the Appellate Justices Education Committee. This committee will develop ongoing courses for appellate justices to give them greater confidence, challenge their intellect, and promote collegiality. The curriculum will include skill-based activities, traditional subject-matter courses, and leadership training. The committee will plan live programs such as the Appellate Justices Institute and the appellate orientation program for new justices, as well as distance education such as satellite broadcasts. This committee is also responsible for developing a curriculum to educate appellate justices and implementing a long-range plan for career development.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee. The committee is composed of one member from each district and one member of the Supreme Court.

Each committee member is expected to attend one or two one-day meetings per year to set implementation priorities, strategies, and goals for the year, and to plan for calendared events (e.g., the Appellate Justices Institute and CJSP courses).

Some work will be accomplished by mail, telephone, and e-mail. The chair and vice-chair may be asked to attend other meetings or events.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

You must be an active or retired justice of one of the California Courts of Appeal or the California Supreme Court. If you possess any of the following, you are encouraged to apply:

- Experience in or commitment to judicial branch education, including service to CJER as faculty, curriculum developer, or planning committee member
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines

Mr. Rod Cathcart (415-865-7834, [rod.cathcart@jud.ca.gov](mailto:rod.cathcart@jud.ca.gov)) is staff attorney to this committee.



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### **California Judges Benchguide Planning Committee**

The Governing Committee of CJER is seeking qualified judges and subordinate judicial officers to serve as members of the CJER Judges Benchguide Planning Committee. This committee reviews benchguides, bench handbooks, and online courses as they are written or revised. The committee also assists in developing a plan for future publications and online courses to be created and published.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member must commit to reviewing 5–10 benchguides per year (each committee member, however, receives a copy of all new and revised publications before they are published) and to attend an estimated one-day planning meeting biannually. Mail, telephone, and e-mail correspondence are also part of committee service.

If you possess most of the following attributes, you are encouraged to apply:

- Attendance at the B. E. Witkin Judicial College
- Three years or more experience as a judge or subordinate judicial officer
- Experience or commitment to judicial publications, including service to CJER as publication author, publication consultant or reviewer, or general legal publishing experience
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines
- Current or recent experience in civil, criminal, juvenile, or family law

Mr. Bob Schindewolf (415-865-7798, [bob.schindewolf@jud.ca.gov](mailto:bob.schindewolf@jud.ca.gov)) is staff to this committee.



## JUDICIAL COUNCIL OF CALIFORNIA

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GOVERNING COMMITTEE OF THE CENTER  
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### **Civil Law Education Committee**

The Governing Committee of CJER is seeking qualified judges and subordinate judicial officers to serve as members of the Civil Law Education Committee. This committee will help develop the curriculum in civil law and procedure for CJER and plan at least one institute and several CJSP courses each year.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

The Civil Law Education Committee serves as the primary resource for the design of educational programs, courses of study, and curricula in areas of civil law for California state judges. The committee will meet once or twice a year to identify educational needs, review and evaluate curriculum, and provide input on course content and design. Committee members also may be asked to provide subject matter expertise as faculty, consultants, and authors. Program content or components may include such subjects as law and motion, case management, complex civil litigation, insurance law, employment law, settlements, and mediation.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

If you possess any of the following attributes, you are encouraged to apply:

- Attendance at the B. E. Witkin Judicial College
- Three or more years of experience as a judicial officer
- Experience in or commitment to judicial branch education, including service to CJER as faculty, publication author, or planning committee member
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines
- Current or recent experience in the area of civil law and procedure

Ms. Rhoda Chang (415-865-7823, [rhoda.chang@jud.ca.gov](mailto:rhoda.chang@jud.ca.gov)) is staff attorney to this committee.



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GOVERNING COMMITTEE OF THE CENTER  
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### **Collaborative Courts Education Committee**

The Governing Committee of CJER is seeking qualified judges and subordinate judicial officers, court executive officers, drug and other collaborative justice courts coordinators or managers, prosecutors, public defenders, probation officers, treatment providers, and law enforcement officers to serve their colleagues by participating on the Collaborative Courts Education Committee. As part of its responsibilities, this committee will plan drug court and collaborative courts programming.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

If you possess any of the following attributes, you are encouraged to apply:

- Experience in or commitment to judicial branch education for drug or other collaborative justice courts teams, including service to CJER as faculty, curriculum developer, or planning committee member
- Ability to attend educational planning meetings and to actively participate in the conference planning process
- Leadership skills, including a demonstrated ability to motivate others and build consensus, and problem-solving and conflict resolution skills
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines
- Active engagement in a collaborative court program
- Participation in a previous California Drug Court Symposium or other collaborative justice courts programs (highly desirable)

Ms. Bonnie Pollard (415-865-7821, [bonnie.pollard@jud.ca.gov](mailto:bonnie.pollard@jud.ca.gov)) is staff attorney to this committee.



## JUDICIAL COUNCIL OF CALIFORNIA

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GOVERNING COMMITTEE OF THE CENTER  
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### **Continuing Judicial Studies Education Committee**

The Governing Committee of CJER is seeking qualified judges and subordinate judicial officers to serve their colleagues by participating on the Continuing Judicial Studies Education Committee. This committee oversees the development and implementation of one to three programs per year, each one week long, designed primarily to meet the educational needs of experienced judicial officers. In conjunction with the New Judge Education Committee, it is also responsible for curriculum-based planning in subject areas that affect all substantive law assignments.

Committee members are expected to monitor and evaluate CJER's continuing judicial studies programs, attend approximately three one-day meetings per year, attend at least one weeklong program, serve as an education committee liaison to other subject matter education committees, and act as an education committee liaison for specific courses. Responsibilities may include new course design and development, service on subcommittees, faculty recruitment, and course evaluation.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

If you possess any of the following attributes, you are encouraged to apply:

- Attendance at the B. E. Witkin Judicial College
- Three or more years of experience as a judicial officer
- Experience in or commitment to judicial branch education, including service to CJER as faculty, curriculum developer, or planning committee member
- Leadership skills, including demonstrated ability to motivate others and build consensus
- Demonstrated organizational skills, accessibility, responsiveness to deadlines, and problem-solving ability
- Experience in the areas of access and fairness

Ms. Bonnie Pollard (415-865-7821, [bonnie.pollard@jud.ca.gov](mailto:bonnie.pollard@jud.ca.gov)) is staff attorney to this committee.



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### **Court Personnel Education Committee**

The Governing Committee of CJER is seeking qualified judges and subordinate judicial officers, court executive officers, and court staff to serve as members of the Court Personnel Education Committee. This committee will help develop curriculum and programs statewide for court staff, bringing them together to share information and learn about specific areas of operational and technical policies and procedures.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend two all-day planning meetings and to actively participate in the planning process. Mail, telephone, and e-mail correspondence are part of committee service. Committee members also may be invited to attend at least one faculty training session.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

If you possess any of the following attributes, you are encouraged to apply:

- Experience in or commitment to judicial branch education, including service to CJER/CCCA/ACT as faculty, curriculum developer, or planning committee member
- Experience in the area of court staff training and knowledge of critical court issues and needs
- Willingness to attend and evaluate portions of the program
- Leadership skills, including a demonstrated ability to motivate others and build consensus, and problem-solving and conflict resolution skills
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines

Ms. Rhonda Sharbono (415-865-8033, [rhonda.sharbono@jud.ca.gov](mailto:rhonda.sharbono@jud.ca.gov)) and Ms. Grace Tang (415-865-4505, [grace.tang@jud.ca.gov](mailto:grace.tang@jud.ca.gov)) are staff to this committee.



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### **Court Security Education Committee**

The Governing Committee of CJER is seeking qualified judges and subordinate judicial officers, court executive officers, and court staff to serve as members of the Court Security Education Committee. This committee will help develop curriculum and programs statewide for court security training, bringing court personnel together to share information and learn about specific areas of court security policies and procedures.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend two all-day planning meetings and to actively participate in the planning process. Mail, telephone, and e-mail correspondence are part of committee service. Committee members also may be invited to attend at least one faculty training session.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

If you possess any of the following attributes, you are encouraged to apply:

- Experience in or commitment to judicial branch education, including service to CJER/CCCA/ACT as faculty, curriculum developer, or planning committee member
- Experience in the area of court security training and knowledge of critical court security issues and needs
- Willingness to attend and evaluate portions of the program
- Leadership skills, including a demonstrated ability to motivate others and build consensus, and problem-solving and conflict resolution skills
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines

Ms. Claudia Fernandes (415-865-7799, [claudia.fernandes@jud.ca.gov](mailto:claudia.fernandes@jud.ca.gov)) is staff to this committee.





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### **Criminal Law Education Committee**

The Governing Committee of CJER is seeking qualified judges and subordinate judicial officers to serve as members of the Criminal Law Education Committee. The Criminal Law Education Committee will continue to revise and implement a comprehensive educational plan for judicial officers assigned to criminal law and traffic courts. The plan outlines an overall curriculum that addresses the needs of both judicial officers who are new to a criminal law or traffic assignment as well as those with greater experience. The committee will plan and design materials and programs for a wide variety of educational settings, including live courses, broadcasts, videos, and online courses.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend 2–5 meetings each year. Mail, telephone, and e-mail correspondence are part of committee service. In addition, committee members are asked to attend the annual institute or a CJSP course to observe and critique faculty and content.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

If you possess any of the following attributes, you are encouraged to apply:

- Attendance at the B. E. Witkin Judicial College
- Three or more years of experience as a judicial officer
- Experience or commitment to judicial branch education, including service to CJER as faculty, publication author, or planning committee member
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines
- Current or recent experience in the area of criminal law and procedure

Ms. Andrea McCann (916-263-1945, [andrea.mccann@jud.ca.gov](mailto:andrea.mccann@jud.ca.gov)) is staff attorney to this committee.



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### **Fairness Education Committee**

The Governing Committee of CJER is seeking qualified judges and subordinate judicial officers, court executive officers, and court staff to serve their colleagues by participating on the Fairness Education Committee. This committee will develop the future direction of administrative and judicial education programs that are designed to improve public trust and confidence in the judicial system.

The term of service on the committee is three years. Members will be appointed to staggered terms to ensure continuity of experience on the committee.

Committee members are expected to attend quarterly meetings, serve as liaisons for specific programs being offered, evaluate program effectiveness, and in some cases provide content material and subject matter expertise.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

If you possess any of the following attributes, you are encouraged to apply:

- Experience in or commitment to judicial branch education, including service to CJER as faculty, curriculum developer, or planning committee member
- Leadership skills, including demonstrated ability to motivate others and build consensus
- Demonstrated organizational skills, accessibility, responsiveness to deadlines, and problem-solving ability
- Experience in the area of access and fairness

Ms. Kimberly Papillon (415-865-7778, [kimberly.papillon@jud.ca.gov](mailto:kimberly.papillon@jud.ca.gov)) is staff to this committee.



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### **Family Law Education Committee**

The Governing Committee of CJER is seeking qualified judges and subordinate judicial officers to serve as members of the Family Law Education Committee. This committee will help develop the curriculum in family law for CJER and plan at least one institute, and in conjunction with the Continuing Judicial Studies Education Committee, will plan several CJSP courses each year.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend at least two one-day meetings each year. Mail, telephone, and e-mail correspondence are part of committee service. Some committee members may be asked to attend the annual institute or a CJSP course.

The Family law Education Committee will develop a comprehensive educational plan and accompanying educational designs for family law judicial officers. The plan will outline an overall curriculum that will address the needs of both judicial officers who are new to a family law assignment as well as those with greater experience. The committee will design materials and programs that can be used in a wide variety of educational settings.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

If you possess any of the following attributes, you are encouraged to apply:

- Attendance at the B. E. Witkin Judicial College
- Three or more years of experience as a judicial officer
- Experience in or commitment to judicial branch education, including service to CJER as faculty, publication author, or planning committee member
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines
- Current or recent experience in the area of family law

Ms. Nanette Zavala (415-865-4379, [nanette.zavala@jud.ca.gov](mailto:nanette.zavala@jud.ca.gov)) is staff attorney to this committee.



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### **Judicial Ethics Education Committee**

The Governing Committee of CJER is seeking qualified judges and subordinate judicial officers to serve as members of the Judicial Ethics Education Committee. This committee will assist in developing the educational design of the ethics programs that qualify judicial officers for state-sponsored Commission on Judicial Performance (CJP) defense insurance coverage. The third cycle of programs began in January 2006.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend an estimated two-day planning meeting and serve as lead faculty in at least one ethics education course each year. Mail, telephone, and e-mail correspondence are part of committee service. Some committee members may be asked to attend meetings of other CJER education committees.

The Judicial Ethics Education Committee will develop a comprehensive curriculum that addresses the needs of all judicial officers in the area of ethics, including judicial ethics, bias and fairness, employment issues, and other subjects related to judicial conduct that are identified as areas of risk that may result or have resulted in discipline by the CJP. In addition, this committee will review and approve ethics elective courses developed by other CJER education committees, the California Judges Association (CJA), and local courts.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

If you possess any of the following attributes, you are encouraged to apply:

- Past or current membership on the CJA Judicial Ethics Committee
- Three years or more experience as a judicial officer
- Experience or commitment to judicial education, including service to CJER as faculty, publication author, or planning committee member
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus
- Current or recent experience in the area of judicial ethics

Mr. Rod Cathcart (415-865-7834, [rod.cathcart@jud.ca.gov](mailto:rod.cathcart@jud.ca.gov)) is staff attorney to this committee.



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### **Juvenile Law Education Committee**

The Governing Committee of CJER is seeking qualified judges and subordinate judicial officers to serve as members of the Juvenile Law Education Committee. This committee will help develop the curriculum in juvenile law and procedure for CJER and plan at least one institute and, in conjunction with the Continuing Judicial Studies Education Committee, plan several CJSP courses each year. Committee members will also serve on workgroups to plan education designs for the juvenile curriculum.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend two or three one-day meetings each year. Mail, telephone, and e-mail correspondence are part of committee service. Some committee members may be asked to attend the annual institute or a CJSP course.

The Juvenile Law Education Committee needs members to design and implement judicial education for California juvenile court judicial officers. Members will have a major role in designing and writing curricula and in planning juvenile law education programs. Please specify on the application whether you have experience in juvenile dependency, juvenile delinquency, or both.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

If you possess any of the following attributes, you are encouraged to apply:

- Attendance at the B. E. Witkin Judicial College
- Three or more years of experience as a judge, commissioner, or referee
- Experience in or commitment to judicial Education, including service to CJER as faculty, publication author, or planning committee member
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines
- Current or recent experience in the area of juvenile law and procedure

Ms. Nanette Zavala (415-865-4379, [nanette.zavala@jud.ca.gov](mailto:nanette.zavala@jud.ca.gov)) is staff attorney to this committee.



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### **Managers and Supervisors Education Committee**

The Governing Committee of CJER is seeking qualified court executive officers, managers, and supervisors to serve as members of the Managers and Supervisors Education Committee. This committee will help develop the curriculum and programs statewide for the court, bringing groups together to share information and learn about specific areas of operational and technical policies and procedures.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend two all-day planning meetings and to actively participate in the planning process. Mail, telephone, and e-mail correspondence are part of committee service. Committee members also will be asked to attend at least one faculty training session.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

If you possess any of the following attributes, you are encouraged to apply:

- Experience in or commitment to judicial branch education, including service to CJER/CCCA/ACT as faculty, curriculum developer, or planning committee member
- Willingness to attend and evaluate portions of the program
- Leadership skills, including a demonstrated ability to motivate others and build consensus, and problem-solving and conflict resolution skills
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines
- Experience in the area of court staff training and knowledge of critical court issues and needs
- Management or supervisory experience

Ms. Sylvia Mullally (415-865-4573, [sylvia.mullally@jud.ca.gov](mailto:sylvia.mullally@jud.ca.gov)) is staff to this committee.



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### **New Judge Education Committee**

The Governing Committee of CJER is seeking qualified judges and subordinate judicial officers to serve as members of the New Judge Education (NJE) Committee. This committee will help develop the curriculum for new judicial officers for CJER. The NJE committee has a special mandate, one that goes beyond judicial education in any single substantive area. It is responsible for the education of *new* judges, commissioners, and referees and, as such, has a significant impact on this constituency, and the overall framework within which these individuals will approach their role as a judicial officer. Committee members help set and implement educational priorities for the newest members of California's judiciary, who are required to attend CJER's one-week orientation and two-week Judicial College. Committee members serve as liaisons to Judicial College courses, help to update current curricula, and plan new courses. Committee members also serve on workgroups to plan curriculum education designs and on special project subcommittees.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee. Each committee member is expected to attend committee meetings, but most work will be accomplished by mail, telephone, and e-mail. Some committee members may be asked to attend various courses.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

Candidates for the NJE committee must have the following experience:

- Prior or current service on another CJER education committee
- Experience as faculty for CJER or CJA education programs or as seminar leader at the Judicial College or New Judge Orientation
- Experience with CJER's faculty development programs

In addition, the NJE committee will, as a committee, have the following attributes:

- The membership will collectively consist of those with broad subject matter experience (e.g., criminal, civil, juvenile, family, probate).
- A new judge will serve as an advisory member to the committee and will serve in the year following that judge's attendance at the Judicial College.

Ms. Karene Alvarado (415-865-7761, [karene.alvarado@jud.ca.gov](mailto:karene.alvarado@jud.ca.gov)) is staff attorney to this committee.



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### **Presiding Judges and Court Executives Education Committee**

The Governing Committee of CJER is seeking qualified judges, court executive officers, and assistant court executive officers to serve as members of the Presiding Judges and Court Executives Education Committee. Educational programming includes a course for incoming presiding judges, assistant presiding judges, court executive officers, and assistant court executive officers; a course for new supervising judges; and additional leadership development programming for judicial officers and executive team members in collaboration and partnership with colleague education committees.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee. This committee is composed of cochaIRS representing the judicial and court executive community.

Each committee member is expected to attend two or three one-day meetings each year as well as to take part in curriculum development workgroups and other meetings by conference calls. Mail, telephone, and e-mail correspondence are part of committee service. Committee members may be asked to attend various courses.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

If you possess any of the following attributes, you are encouraged to apply:

- Experience in or commitment to judicial branch education, including service to CJER as faculty, publication author, or planning committee member
- Ability to attend education planning meetings and to actively participate in the planning process
- Leadership skills, including problem-solving and conflict resolution skills, and a demonstrated ability to motivate others and build consensus
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines
- Current or recent experience in the area of court leadership, management, or administration
- Participation in a previous Presiding Judges Orientation and Court Management course or Supervising Judges Institute (highly desirable)

Ms. Lisa Galdos (415-865-7641, [lisa.galdos@jud.ca.gov](mailto:lisa.galdos@jud.ca.gov)) is staff to this committee.





## JUDICIAL COUNCIL OF CALIFORNIA

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GOVERNING COMMITTEE OF THE CENTER  
FOR JUDICIAL EDUCATION AND RESEARCH

### **Probate and Mental Health Education Committee**

The Governing Committee of CJER is seeking qualified judges and subordinate judicial officers, staff probate attorneys, investigators, and examiners to serve as members of the Probate and Mental Health Education Committee. This committee will help develop a probate and mental health curriculum to educate probate court judicial officers and staff.

The Probate and Mental Health Education Committee will develop a probate and mental health curriculum that includes both basic training/refreshers courses and more advanced training. The committee will plan one institute annually and, in conjunction with the Continuing Judicial Studies Education Committee, advanced CJSP probate, mental health, and guardianship courses.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend committee meetings to create or review the probate and mental health curriculum, train and develop faculty, and plan calendared events. Some work will be accomplished by mail, telephone, and e-mail. The chair and vice-chair may be asked to attend other meetings or events. Applicants may be judicial officers, staff probate attorneys, examiners, and investigators.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

If you possess any of the following attributes, you are encouraged to apply:

- Experience in or commitment to judicial branch education, including service to CJER as faculty, publication author, or planning committee member
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines
- Current or recent experience in the area of probate or mental health

Mr. Eugene Kim (415-865-4557, [eugene.kim@jud.ca.gov](mailto:eugene.kim@jud.ca.gov)) is staff attorney to this committee.



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### **Rural Courts Education Committee**

The Governing Committee of CJER is seeking qualified judges and subordinate judicial officers to serve as members of the Rural Courts Education Committee. This committee will help develop CJER's curriculum for rural courts and will plan the Cow County Judges Institute.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend one to three one-day meetings each year. Mail, telephone, and e-mail correspondence will also be a part of the committee service. In addition, committee members are asked to attend the annual institute.

The Rural Courts Education Committee will revise and implement the comprehensive educational plan for rural court judicial officers. The plan outlines an overall curriculum that addresses the needs of judicial officers in rural courts throughout their careers. The committee will design educational materials and programs that rural judges can easily access and that can be used in a wide variety of educational settings.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

If you possess any of the following attributes, you are encouraged to apply:

- Attendance at the B. E. Witkin Judicial College
- Three or more years of experience as a judicial officer in a rural county
- Experience or commitment to judicial branch education, including service to CJER as faculty, publication author, or planning committee member
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines

Ms. Andrea McCann (916-263-1945, [andrea.mccann@jud.ca.gov](mailto:andrea.mccann@jud.ca.gov)) is staff attorney to this committee.



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### **Science and the Law Education Committee**

The Governing Committee of CJER is seeking qualified judges and subordinate judicial officers to serve as members of the Science and the Law Education Committee. This committee will develop CJER's science and the law curriculum for trial court judicial officers and plan the Science and the Law Institute.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend committee meetings to create or review the science and the law curriculum, train and develop faculty, and plan calendared events. Some work will be accomplished by mail, telephone, and e-mail. The chair and vice-chair may be asked to attend other meetings or events.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

If you possess any of the following attributes, you are encouraged to apply:

- Experience in or commitment to judicial branch education, including service to CJER as faculty, publication author, or planning committee member
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines
- Current or recent experience in the area of scientific evidence

Mr. Rod Cathcart (415-865-7834, [rod.cathcart@jud.ca.gov](mailto:rod.cathcart@jud.ca.gov)) is staff attorney to this committee.



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### **Trial Court Judicial Attorneys Education Committee**

The Governing Committee of CJER is seeking qualified trial court judicial attorneys to serve as members of the Trial Court Judicial Attorneys Education Committee. This committee will develop CJER's curriculum for trial court judicial attorneys and plan the Trial Court Judicial Attorneys Institute.

The term of service on the committee is three years. Members are appointed to staggered terms to ensure continuity of experience on the committee.

Each committee member is expected to attend one to two one-day meetings each year and attend the Trial Court Judicial Attorneys Institute. Mail, telephone, and e-mail correspondence will also be a part of committee service.

The Trial Court Judicial Attorneys Education Committee is developing a comprehensive educational plan for trial court judicial attorneys. The plan will outline an overall curriculum that will address the needs of trial court judicial attorneys new to the job, as well as the needs of those with greater experience. The committee will design materials and programs that can be used in a wide variety of educational settings.

Committee members are expected to learn how technology can be effectively used for teaching, delivering education, and creating more productive work environments. Consequently, at least one person from each education committee will be asked to serve as that committee's Technology Education Consulting (TEC) Group liaison. The liaison will participate in occasional TEC Group conference calls to stay informed about technology developments, share technology-related information with the committee, and try out relevant technology applications.

If you possess any of the following attributes, you are encouraged to apply:

- Three or more years of experience as a trial court judicial attorney
- Experience in or commitment to judicial education, including service to CJER or other agencies as faculty, publication author, or planning committee member
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines

Ms. Rhoda Chang (415-865-7823, [rhoda.chang@jud.ca.gov](mailto:rhoda.chang@jud.ca.gov)) is staff attorney to this committee.



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### **Technology Education Consulting (TEC) Group**

The Governing Committee of CJER is seeking qualified judges, subordinate judicial officers, court executives, managers, supervisors, and staff to serve on the Technology Education Consulting (TEC) Group. The TEC Group is *not* an education committee. The TEC Group will work with and through existing CJER education committees to identify content for computer and other technology related courses, recruit faculty, and help develop strategies for using technology in the design and delivery of education across CJER programs.

The TEC Group will have two types of members: liaisons and full members. The liaison serves primarily as a conduit between the TEC Group and his or her committee to pass along technology-related information to the committee as well as to request assistance from the TEC Group in planning and delivering committee-sponsored programming. The full TEC Group member will be responsible for providing expertise and resources to the education committees for designing and delivering technology education. You can apply to serve as a full member, a liaison, or both.

The term of service as a full member on the TEC Group is three years, with a maximum of two consecutive terms. Full members are appointed to staggered terms to ensure continuity of experience on the advisory group. The liaisons' term of service will not exceed their term of service on the education committee.

#### **TEC Group Liaison**

##### Qualifications

- Must be current member of an existing education committee
- Interest in gaining knowledge and experience in using technology products and processes for teaching, for delivering education, and for creating more productive work environments
- Working knowledge of one or more of the following technology tools: Microsoft Office (Word, PowerPoint, etc.), Moodle, LexisNexis/Westlaw online legal research or jury instructions software, Serranus and COMET, and other useful Internet and software applications

##### Roles and Responsibilities

- Advocate within your education committee the use of technology in the design and delivery of education.
- Participate in occasional conference calls.
- Share information with your committee about new technology applications.
- Try out new technology applications.

## **TEC Group Member**

### Qualifications

- Interest in gaining knowledge and experience in using technology products and processes for teaching, for delivering education, and for creating more productive work environments
- Working knowledge of one or more of the following technology tools: Microsoft Office (Word, PowerPoint, etc.), Moodle, LexisNexis/Westlaw online legal research or jury instructions software, Serranus and COMET, and other useful Internet and software applications

### Roles and Responsibilities

- Become knowledgeable about technology as it relates to education content, design, and delivery.
- Develop necessary expertise by participating in hands-on training using technology tools such as Moodle, WebEx, videoconferencing, PowerPoint, and existing and new software applications being rolled out to the courts.
- Will be assigned to CJER education committees and will be expected to attend meetings of your assigned committees to:
  - Discuss/demo new technology applications and
  - Assist in developing strategies to design and deliver content using technology.
- Recruit faculty for technology-related courses.
- Serve as faculty for technology-related courses.
- Design and review curricula materials.

In addition you should possess one or more of the following attributes:

- Completion of the B. E. Witkin Judicial College
- Three or more years of experience as a judicial officer
- Experience in or commitment to judicial branch education, including service to CJER as faculty, publication author, or planning committee member
- Leadership skills, including a demonstrated ability to motivate others, problem-solving and conflict resolution skills, and the ability to build consensus
- Demonstrated organizational skills, accessibility, and responsiveness to deadlines

Mr. Eddie Davis (415-865-7751, eddie.davis@jud.ca.gov) is staff to the TEC Group.